

**“The Shack” Community Center – Urban Act
333 Valley Street, New Haven, Connecticut**

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SCOPE OF WORK

INTERGENERATIONAL TO ACQUIRE

1. OFFICE EQUIPMENT: BUDGET: \$50,000.00

○ COPY MACHINE: BUDGET: \$15,000.00

Toshiba 5516act: Copy/Print/Scan/Fax

- 55 ppm B&W/color/300-page auto doc feeder
- 2-sided copying (duplexing)
- Outer finisher, folds and staples
- Network Color Scanning
- Network Printing
- 4 x 500 sheet paper trays

Includes Service: \$1,200 for 2 years. includes all parts, labor, toner, cybersecurity review, and up to 12,000 B/w and 12,000 color covered copies per month. B/w overages at.01 per page.

○ OFFICE CHAIRS / MUSIC STUDIO TABLE/CHAIRS: BUDGET: \$7,000.00

- Design and colors to be selected by Tenant.

○ COMPUTER ROOM: BUDGET: \$ 28,000

- 5 x DESKTOP COMPUTERS
- 5 x LAPTOP
- 20 x COMPUTER SOFTWARE – Microsoft 365 or other
- 3 x MEDIA SOFTWARE – Music Room

END OF SECTION OFFICE EQUIPMENT